OCCTCA Regular Board Meeting Agenda
Thursday, November 20th - 10am
OCA Office (OKC)

NOTE: The OCCTCA Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda.

1. Call to Order 10:00am
2. Verify the posting of the meeting notice, agenda and verify a quorum (roll call)
   Kendra Hoover, present
   Aaron Partridge, present
   Dana Hickman, present
   Jake Fielder, present
   Scott Wilkinson, present
   Mike Driskill, present
   Travis Sims, present
   David Garmon, present
   Terry Neal, present
   Matt Hart, absent/ medical
   Guest: Tod Perry, present
   Guest: Coach Thomas (OU), present
3. Consent Agenda
   a. Minutes of previous meeting
      i. Executive Session on August 26, 2025 (via Zoom).
      ii. A brief meeting was held to distribute preliminary information, establish tentative dates, and discuss proposed divisional structures. The Board agreed to reconvene November 20th in regular session to finalize details.
   b. Approve the financial report
      i. See attached document.
4. Board Seat expiring: Seat # 2 (A/2A), currently held by Matt Hart
   a. Protocol:
      i. Position will open via application.
      ii. Current seat holder may reapply.

            iii. Application window: 7 days, beginning the Monday following the Winter Clinic.
            iv. Election window: 7 days, occurring the week after applications close.

5. Coach of the Year
    a. Present Sample/ discuss possible award option:
        i. Supplier: Compass Athletics/ Awards (Woodward)
        ii. Description/ Cost: Mounted/Engraved Glass Plaque
            1. Winners receive a plaque; they may purchase a COY ring (optional) through a designated vendor at their own cost.
            2. Motion to approve, Terry Neal; Second, Dana Hickman. 8-0 in favor of motion.
    b. Participation in the new digital rollout was the strongest to date
        i. 14 nominees (combined men's & women's)
        ii. 118 votes submitted
        iii. 10 discards (non-membership or duplicate votes)
    c. Membership timelines, late registrations, and self-nominations
        i. The board discussed the need for clearer expectations regarding membership deadlines and the nomination process.
            1. Specific language will be added to define annual membership cut-off dates.
            2. Clarification will be added emphasizing that nominations are peer-driven, consistent with historical in-person procedures. This update aims to ensure fairness and continuity.
        ii. Cut-Off Dates:
            1. Cross Country: October 1
            2. Track & Field: April 1
    d. Recipients:
        i. Men's XC: Doug Daffern, Sweetwater
        ii. Women's XC: Jenny Laverty, Laverne
6. Meet of Champions/ Oklahoma Arkansas All-Star
    a. Recap
        i. Largest participation in years.
        ii. Four did not attend, with three communicating in advance.
    b. 2026 Suggestions (Meet will be held in Oklahoma)

OKLAHOMA CROSS COUNTRY & TRACK COACHES ASSOCIATION

            i. Use of speaker/microphone
            ii. Announce awards
            iii. Play the winning team's state song after trophy presentation
            iv. Team awards for all participants (no year printed)
            v. Individual awards: Medals 1–25
            vi. Winning team: Plaques
            vii. T-shirts (no year).
            viii. Jersey recommendation: increasing small & medium sizes; limit large per gender.
    c. Open discussion regarding Track Meet of Champions
7. Motion: Suspend the Track Meet of Champions
    a. Rationale:
        i. Not losing money but not generating revenue
        ii. Declining participation
        iii. Availability of larger, higher-profile out-of-state meets
        iv. Repetitive matchups against the same athletes
    b. Focus will shift toward building the best indoor track experience possible for membership and athletes.
    c. Motion to approve, Travis Sims; Second, Terry Neal. 8-0 in favor of motion.
8. Winter Clinic
    a. Dates: January 16 & 17th
    b. Board Expectations: work the check-in desk, attendance at Hall of Fame induction, business meeting, and rules meeting.
9. OSSAA Updates
    a. Advisory Meeting Recap:
        i. Action Item: Specify which classes attend each regional site as early as possible
        ii. Discussion: Survey to 3A & 4A regarding moving girls to 5000m
        iii. Discussion: Split genders for regional assignments in 5A/6A
        iv. Discussion: Reassess classification split; pending private school ruling (this issue supersedes the OSSAA).
    b. Cross Country
        i. Ongoing discussions between OSU & OSSAA regarding the potential for OSU to eventually host state contests.

c. Track & Field
    i. A–4A State: May 8–9
    ii. 5A–6A State: May 15–16

10. Indoor Track
    a. Dates: January 24, January 31, February 21
    b. Expectations, details, and parameters discussed.
    c. OCCTCA will create and publish its own Indoor divisions with meet information available by Thanksgiving.
    d. **COMPLETE INFORMATION WILL BE POSTED SEPARATELY.**
11. Senior All-Star Certificates
    a. Certificates and cover letters mailed to recipient schools on November 17, 2025.
12. Hall of Fame
    a. Updates
        i. Randy Belicek has transitioned responsibilities.
        ii. Kendra Hoover is acting Chairperson.
        iii. A small committee will vet nominations.
    b. Expectations
        i. Continue honoring our rich history and grow the event.
        ii. Recognize the many outstanding contributors to our sport.
        iii. Anyone may nominate an individual; nomination information posted online.
        iv. Digital pamphlet with vetted nominees emailed to HOF members on Nov. 17, 2025.
        v. Voting conducted via Google Form.
        vi. Voting closes December 4 (noon).
13. New Business- this item is listed to provide the board action items which may arise within 7 days prior to this meeting.
    a. Lifetime Recognition — “Pillars of Prestige”
        i. A proposed recognition honoring foundational leaders in Oklahoma Cross Country & Track & Field.
        ii. Published document forthcoming
    b. Add Instagram page to strengthen social presence, and appeal to younger generation
14. Motion to Adjourn, Terry Neal; Second, Jake Fielder

OCCTCA FINANCIAL REPORT

Balance from June	$6,551.74
OCCTCA MEMBERS (421)	$13,775
TOTAL	**$20,326.74**
SUMMER CLINIC EXPENSES	
WEBSITE COST	-$2,000.00
T-SHIRTS FOR CLINIC (MONDO)	-$2.062.50
MOTELS ROOMS	-$1,317.00
BUSINESS MEALS	-$401.19
RECIEPT BOOKS	-$42.34
TOTAL EXPENSE	**-$5,823.03**
XC ALL-STAR MEET (ARKANSAS)	
SINGLETS (BSN)	-$811.15
PATCHES	-$100.00
MOTEL ROOM	-$127.90
TOTAL EXPENSE FOR MEET	**-$1,039.05**
EXPENDITURES:	
ALL-STAR CERTIFICATES	-$133.34
STAMPS AND ENVELOPES	-$125.34
OCCTCA JACKET (FIELDER)	-$45.00
BUSINESS MEAL 11/20/25	-$113.00
TOTAL	**-$416.68**
TOTAL BALANCE TO DATE	**$13,047.24**