



**OCCTCA Regular Board Meeting Minutes**  
**Wednesday, March 1, 2023: 10:00am - 11:47am**  
**OCA Office (OKC)**

1. Call to Order
2. Verify the posting of the meeting notice, agenda and verify a quorum (roll call)

David Garmon	Present
Matt Hart	Present
Dana Hickman	Present
Kendra Hoover	Present
Terry Neal	Present
Tim Palesano	Present
Aaron Partridge	Present
Travis Sims	Present
Scott Wilkinson	Present
3. Consent Agenda
  - a. Minutes of January 14, 2023 Winter Clinic Business Meeting
  - b. Approve the financial report
    - i. Discuss adding an electronic option for membership submission.
4. Discussion and vote to approve or not approve amendments and clarifications made to the OCCTCA Bylaws.
  - a. Clarify the verbiage to layman's terms.
  - b. Clarify the OCCTCA Board:
    - i. Member Selection Process
      1. OCCTCA Board discusses candidates & votes on candidates.
      2. The OCCTCA Board strives to have representation throughout all classes in both Cross Country and Track.
    - ii. Term Duration
      1. 3 year terms.
      2. No rule against serving consecutive terms.
      3. Track selected @ Winter Clinic



4. Cross Country selected @ Summer Clinic
      5. Next election will take place in Winter 2026.
    - iii. Role Definitions
      1. Definitions approved in amended Bylaws.
  - c. Clarify & establish seats:
    - i. President
    - ii. Single Vice President
    - iii. Secretary/ Treasurer
    - iv. Members
      1. 3 Track
      2. 3 Cross Country
    - v. NFHS/OSSAA Officials Representative
  - d. How can someone become a Board Member?
    - i. By way of application. When terms are expired, seats will be posted in the same manner as a job opening would be posted.
  - e. Vice President is selected from the OCCTCA Board.
    - i. Travis Sims motion to nominate Kendra Hoover, seconded by David Garmon. Passes 8-0.
  - f. President will selected from Vice President position.
5. Discussion on amendments and clarifications made to the OCCTCA Website (OHStrack.com).
  - a. Non-members posting meets are highlighted, and strongly encouraged to pay membership.
  - b. Being a member pays for website usage. (Meet Hosts need to join the OCCTCA or mail out a letter through the USPS.)
  - c. Add a tab to the website for each:
    - i. OCCTCA Bylaws & Documents
    - ii. Member Classified Ads
    - iii. Member Track/ XC Specific Job Board
6. Discussion and vote to approve or not approve amendments and clarifications made to the OCCTCA Membership and Business/ Vendor Sponsorship.
  - a. Sponsorship tiers discussed.



7. Discussion and vote to approve or not approve resignation of seat holder.
  - a. Process is to send letter to the board President/ Vice President stating intent to rescind their position.
8. Discussion and vote to approve or not approve new seat holder.
  - a. Vacated and/ or expiring term seats will be filled by way of application.
9. Discussion and vote to approve or not approve Vice President seat holder.
  - a. Board will select Vice President from OCCTCA Board Members.
10. Discussion and possible action regarding Meet of Champions.
  - a. OBU (Tuesday, May 16)
  - b. Enduro, timing
  - c. SYNCO, medals
  - d. McWatters, insurance (insurance required by OBU in order to host the Meet of Champions.)
  - e. Overhead expenses are lower vs previous venues
  - f. Location is good, and coaches/ athletes have given good reviews.
  - g. Singlets are on a 5 year agreement with Gorfam.
  - h. Spectator Gate
  - i. Sponsorships from various entities needed.
  - j. State Champion & Runner-Up automatically qualified per event and respective class. Standards will be established for “at large” competitors. OCCTCA Track Board Members are to determine marks. Aaron Partridge motion to approve, Scott Wilkinson seconded. Motion passes 9-0.
11. Discussion and possible action regarding OCCTCA Scholarships.
  - a. Online forms/submissions are going well.
  - b. Need to emphasize that recipients need to communicate if they choose to not attend college, as the scholarships’ intent is to assist those college bound XC/Track athletes.



- c. Add Hardship recipient, amount based on funds permitted. Kendra Hoover motions, Dana Hickman seconded. Motion passes 9-0.
12. New Business- this item is listed to provide the board action items which may arise within 7 days prior to this meeting.
- a. Scott Monnard (email):
    - i. Board Member selection questions, wanted clarification. Clarification was expounded in the revision of current Bylaws previously addressed during the meeting.
    - ii. MOC Question/Suggestions:
      - 1. Possible date change. Discussed, no action taken.
      - 2. Performance based. Discussed. Action addressed previously in the current meeting.
  - b. Tod Perry (attended):
    - i. Private Schools/ Clubs included MOC
      - 1. Clarification the MOC is not an OSSAA sanctioned event, therefore the meet is open to entries from all entities given they meet the newly established qualifying standards.
      - 2. Coaches must be paid member(s) of the OCCTCA.
    - ii. In the event Private Schools are separated from public schools in OSSAA, wish to still be included in the OCCTCA and OCCTCA events.
13. Motion to Adjourn by Tim Palesano, seconded by Aaron Partridge.