



OCCTCA Regular Board Meeting Minutes

Monday, March 2 – 10:02 AM

OCA Office (OKC)

NOTE: The OCCTCA Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to vote on any item on this agenda.

1. Call to Order
2. Verify the posting of the meeting notice, agenda and verify a quorum (roll call)
3. Consent Agenda
 - a. Minutes of previous meeting
 - b. Approve the financial report, including Winter Clinic & Indoor State Meet. Financial Summary (see attached report)
Currently waiting on official financial statements from OU.
 - i. Meet expenses
 - ii. Revenue (entries, etc.)
 - iii. Meet entries
 - c. Expected Upcoming Expenses, scholarships
4. Indoor Track & Field Senior All-Star
 - a. Certificate status, printed
 - b. Mailing timeline, going out March 3rd
5. Upcoming Items & Deadlines
 - a. Board Seat Election closing March 3, Matt Hart retains Board XC Seat #2
 - b. Scholarship
 - i. Increase the number of scholarships from 4 to 6 with the funds generated from the Indoor Meets, unanimous decision to remain on the conservative side as we do not have a financial report from OU. Scholarships will each be \$500.
 1. Cross Country: Male | Female
 2. Indoor: Male | Female
 3. Outdoor: Male | Female
 - ii. Application timeline
 1. March 15-April 15, Google Form
 - iii. Review process
 1. Board Discussion to determine recipients, one scholarship per athlete.



2. Board to meet via Zoom: Sunday, April 19- 2pm to determine the recipients.
6. Indoor Season Recap
 - a. Overall Season Review, success with lots of room for growth
 - b. Logistics & operations
 - c. Adjustments for next season.
 - i. Great discussion and game plan for next year, we endured some of the most unforgiving circumstances this indoor season.
 - ii. Looking into championship banners, backdrop and ways to make the meet more special.
 - iii. Preliminary Meets over two days, split into two sessions/ meets.
 1. Weekend #1
 - a. AM Session- Division 2
 - b. PM Session- Division 4
 2. Weekend #2
 - a. AM Sessions- Division 3
 - b. PM Session- Division 1
 3. Weekend #3, built in weather date/ contingency plan
 4. Weekend #4
 - a. Championship
 - b. Divided by Divisions
 - iv. Scratch Period for ALL meets, prior to final seeding
 - v. Championship Meet, Field Events coaches meeting at the event prior to the contest.
 - vi. Coaches Hospitality Room/ Concession Voucher
 - vii. Clear communication with OU regarding what passes are permitted, added monitoring of restricted areas, OU related policies
 - viii. Add appeals forms to coaches packets
 - ix. Violation Forms with all event officials
 7. New Business- this item is listed to provide the board action items which may arise within 7 days prior to this meeting.
 - a. No new business discussed.
 8. Motion to Adjourn- Aaron Partridge, Second- David Garmon 11:55am



OCCTCA FINANCIAL REPORT		
Total from Nov:		\$13,047.24
New Members	73	\$2,920
		\$15,967.24
Winter Clinic Expenses:		
Motel Rooms		-\$550.00
Breakfast Meal		-\$43.00
Receipt Books		-\$16.34
Website Pay		-\$2,000
	Total:	-\$2,609.34
Expenditures:		
Stamps:		-\$23.40
Taxes		-\$525
Business meal		-\$130.00
Postage for Certificates		-\$78.00
Donuts for meeting		-\$36.00
	Total:	-\$792.40
Total:		\$12,565.50